



**Bhagini Nivedita College**  
(University of Delhi)  
Kair, (Near Najafgarh), New Delhi-110043

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Ref. No.: BNC/Admin/2015-2016/138

Date April 8, 2015  
09

To all interested parties

**Sub: Request for quotations of the AMC of computers/Server at BNC.**

Dear Sir/Madam

You are requested to submit your quotation for the Annual Maintenance of 140 PCs of HP/Acer and two Servers of Acer make for a period of two years as per details given below

Specifications of the Computers to be covered under this AMC:

Make: HP/Acer  
RAM: 500 MB/2 GB  
Hard Disk: 100/320GB  
Mother Board: Intel®  
Processor: Intel core™ 2 CPU/AMD 2.60 GHz  
Network Card: Realtek RTL8169/8110 Gigabit Ethernet NIC  
Graphic Card: Intel® Q965/Q963 Express  
Operating System: windows XP/ Windows 7

Specifications of the Servers to be covered under this AMC:

MODEL: Acer AR380 series (AR380F1)  
Rating: 100-240VAC  
Operating System: Windows Server 2008 R2  
RAID-5  
RAM-32GB

Required terms and conditions of the Annual Maintenance Contract:

1. AMC provider shall adopt preventive maintenance and shall have the PCs inspected and checked once in a month and ensure routine maintenance tasks such as Registry/temporary files cleaning, Anti-Virus checks, and dust blow out.
2. AMC provider shall ensure that both the hardware and software such as the operating system, Microsoft Office and web browsers are in good working condition at all times during the AMC period
3. AMC provider shall carry out repair of problems faced in the use of PCs within a maximum time of 72 hours. Rupees 10 will be deducted as penalty for each day of delay beyond 72 hours per PC
4. In case of major faults requiring longer repair time, prior permission of BNC would be taken in writing
5. All staff deputed for maintenance work under this contract will maintain discipline and will abide the norms of good behavior applicable to working in any academic institution.

You are requested to submit your quotations with the best possible all inclusive price with the necessary break up of cost and taxes along with most favorable terms and conditions. Quotations complete in all respects must be sent in sealed envelope addressed to 'The Principal, Bhagini Nivedita College' (University of Delhi), Kair, Near Najafgarh, New Delhi-110043. Please write 'Quotation for AMC of Computers' on the envelope. Quotations must reach the office of the principal latest by April 20, 2015.

  
Principal