



Bhagini Nivedita College
(University of Delhi)
Kair, (Near Najafgarh), New Delhi-110043

Phone No. 2801 7485 Email – bnc.kair@gmail.com Fax 2801 8326

Ref. No.: BNC/Admn/15/1269

Date:- 15/01/2016

All Interested Parties

Sub: Quotation for Comprehensive Annual Maintenance Contract of the CCTV Cameras.

Dear Sir/Madam,

Sealed quotation are invited from reputed Service Provider for providing maintenance services under **Comprehensive Annual Maintenance Contract** system for one year for the following items:

- | | |
|-----------------------|--------------------------------|
| 1. CCTV Set of Camera | - 15 Nos. (Indoor and Outdoor) |
| 2. PTZ Camera | - 2 Nos. |
| 3. DVR | - 2 Nos. |
| 4. Monitor | - 3 Nos. |
| 5. Cabling | - 3600 Mts.(Approx.) |

Terms and Conditions:-

1. Rate quoted be valid for 30 days from the date of opening of the tender.
2. Taxes, duties if any shall be clearly mentioned.
3. The rates must be stated for each item separately both in words & figures.
4. The contract will be for "Comprehensive Maintenance Services" i.e. if any part is required to be replaced, the same will have to be replaced under the contract and no extra charges will be paid by the college for any spare part.
5. Maintenance services will be provided on frequent basis without call form the college which will include:-
 - a) Checking and Servicing of each unit every month.
 - b) Attending to the unit when called upon by the college without any extra charge within four hours of the complaint call.
 - c) Changing and repairing the unit or parts thereof as also overhauling the unit, free of charge at the service station of the Service Provider, if required.
 - d) Supplying free of charge all spares and materials, which are needed for the unit.
 - e) Efficient and experienced technicians will be sent for attending the CCTV complaint.
6. Contract can be terminated by the college immediately if the conduct of the Service Provider or any of higher employee(s) is found to be detrimental to the safety of the property, student and employees of the college or any such other action by the Service Provider or any of his/her employee(s) which the College Authorities may deem fit, to be given in writing, for termination of the contract.

7. Safety of the employee(s), if any, of the Service Provider shall be the sole responsibility of the Service Provider.
8. The Competent Authority reserves the right to accept or reject any or all of the quotation/tenders without assigning any reason.
9. Contract shall be terminated by either party by giving one month's notice.
10. During the period of contract, the rates will not be revised on any pretext. The prospective contractor may quote the rates accordingly taking into consideration of this aspect.
11. Quotation must be superscribed 'Quotation of the CAMC of CCTV Cameras' clearly mentioned on envelop. Sender name & address should also be clearly mentioned on the envelope.

The quotation should reach the 'Principal, Bhagini Nivedita College, University of Delhi, New Delhi-110043' on or before 02.02.2016 up to 4:00 pm.



Principal