

Bhagini Nivedita College
(University of Delhi)
Kair, Near Najafgarh, New Delhi-110043

Ref. No.BNC/ADMN/16-17/1307

Dated: 29.03.2017

NOTICE

Rates/quotations are invited for printing of the following items: -

S. No.	Items	Quantity
1.	Annual Report ➤ (Front and back cover pages – Glossy and coloured) – 4 pages ➤ No. of pages: - 72 pages (B&W)	600 copies
	Rates for extra pages (per page/set of four pages)	
2.	College Magazine ➤ No. of Pages: 70 pages (B&W) ➤ No. of pages: 50 pages (Coloured and glossy) ➤ Front and Back Cover pages (Glossy and Coloured)	1000 copies
	Rates for extra pages (per page/set of four pages)	
3.	Certificates	1000 Nos.
4.	Invitation Card	200 Nos.

Sample for the above items are kept in the College office for inspection on all working days. The rates should reach the college latest by **10th April 2017**.

Note:

1. The vendors must attach the specimen of each type of pages with description i.e. thickness of paper, quality of paper with the quotations.
2. The envelope must contain words **“Rate inquiry for printing of Annual Report & College Magazine 2016-17”** and details of vendor (Company name, address and contact details).
2. Rates should be inclusive of cartage charges.
3. The rate of VAT/Service Tax should be clearly mentioned.



Principal

Copy to: -

1. Dr. Rachna Mohan, Website Coordinator, Bhagini Nivedita College
2. Director, Delhi University Computer Centre, University of Delhi – with a request to upload the notice on University Website.