

Bhagini Nivedita College
(University of Delhi)
Kair, Near Najafgarh, New Delhi-110043

Ref. No.BNC/ADMN/Annual Day/17-18/011

Dated: 04.04.2018

NOTICE

Rates/quotations are invited for arrangement of the tent, etc. as per following details for the Annual day of the college to be held on 21.04.2018: -

S. No.	Items	Quantity
1.	Chairs (including 150 chairs covered with white cloth cover)	500
2.	Centre Table (covered with white cloth)	06
3.	Big Table (covered with white cloth)	04
4.	Stage decoration with flowers	
5.	Main gate decoration with flowers	
6.	Podium (decorated with flowers)	02
7.	Tent (covered) and Stage (Covered with white tent and frill)	
8.	Stage Floor (with red carpet)	
9.	Stage to Principal room (covered with green carpet)	
10.	Sound system with power backup/generator	
11.	Mike	04 (hand mike) 02 (cordless)
12.	Cooler (with sprinkle water)	08
13.	Banner of College (one on stage and one on gate)	02

Interested parties may visit the college for clarification/details after consultation with the Convenor, Tent Committee (Ms. Sushma Rani Khurana) on all working days. The rates, in a sealed envelope, should reach the college latest **by 11th April 2018 upto 05:00 pm** (By hand/ by post/ by courier).

Note:

1. The sealed envelope must contain words **“Rate inquiry for Tent, etc. for Annual Day 2018”**.
2. Rates through email will not be entertained
3. Rates should be inclusive of cartage charges.
4. The rate of Tax should be clearly mentioned.
5. All vendors must be present on the day of opening of rate inquiry/quotations (Date and Time will be informed in due course on the college website).
6. Rates must be according to the specifications only given in the notice with breakup of cost.

Principal

Copy to: -

1. Dr. Rachna Mohan, Website Coordinator, Bhagini Nivedita College
2. Director, Delhi University Computer Centre, University of Delhi – with a request to upload the notice on University Website.