



Bhagini Nivedita College
(University of Delhi)
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Ref. No.:BNC/ADMN/18/219

Date: May 15, 2018

NOTICE

Rates/quotations are invited for printing of the following item: -

Item	Quantity
Prospectus (Admission Information Bulletin) 2018-19 (including Admission Form – perforated) Cover page: 300 GSM Art Card (duly laminated) – 4 pages (Colour) Inside pages: Approximately 85-90 pages (Black & White) Size: 8.5 x 11.0 inches Binding: Centre Pin	1500

***Rates should be inclusive of packing and cartage charges.**

****The rate of GST/Service Tax should be clearly mentioned.**

*****Rate for extra pages must be quoted.**

Specimen copy of the last year's Prospectus and Admission Forms are kept in the office for inspection on all working days from 10:00 am to 4:00 pm.

The vendors are requested to attach samples or sample pages of similar work done by the party as well as the paper to be used along with all other details such as certificates or references about the competency of the party to undertake the above work.

The quotation should be placed in a sealed envelope with the following words written on the top **“Printing of BNC Prospectus 2018-19”**.

The rate quotation in a sealed envelope conforming to the above specifications and instructions should reach the Office of the Principal, Bhagini Nivedita College latest by **30th May 2018 by 5:00 pm**.
The decision of the Purchase Committee of the College shall be final.

Principal

Copy to: -

1. Dr. Rachna Mohan, Website Coordinator, Bhagini Nivedita College
2. Director, Delhi University Computer Centre, University of Delhi – with a request to upload the notice on University Website.